

PRINCIPAL CLASS ROLES, 2015

Principal – Silvana Sena	Assistant Principal – Peter James	Assistant Principal – Laura Forster	Assistant Principal – Corey Jewell
<p>School Council</p> <ul style="list-style-type: none"> Executive Officer Finance Annual Report Strategic Plan <p>Staffing</p> <ul style="list-style-type: none"> Teaching Staff Education Support Staff Secondary Teacher Assistants Workforce Planning Recruitment Consultation Committee <p>Accountability</p> <ul style="list-style-type: none"> Whole School Review Strategic Plan Implementation Plan Annual Report School Council Regional / DEECD 	<p>School Council</p> <ul style="list-style-type: none"> Non-voting member (unless elected DEECD rep) Lead/Member of Council Subcommittee <p>Junior Sub School, Student Wellbeing & Management, Years 7 & 8</p> <ul style="list-style-type: none"> Welfare Discipline Student Attendance Reports Case Management Parent Communication Student Enrolments Oversee MIPs at the junior school level Oversee special programs related to year levels – ABCN, scholarships etc. 	<p>School Council</p> <ul style="list-style-type: none"> Non-voting member (unless elected DEECD rep) Lead/Member of Council Subcommittee <p>Middle Sub School, Student Wellbeing & Management, Years 9 & 10</p> <ul style="list-style-type: none"> Welfare Discipline Student Attendance Reports Case Management Parent Communication Student Enrolments Oversee MIPs at the middle years level Oversee special programs related to year levels – ABCN, scholarships etc. 	<p>School Council</p> <ul style="list-style-type: none"> Non-voting member (unless elected DEECD rep) Lead/Member of Council Subcommittee <p>Senior Sub School, Student Wellbeing & Management, Years 11 & 12</p> <ul style="list-style-type: none"> Welfare Discipline Student Attendance Reports Case Management Parent Communication Student Enrolments Oversee MIPs at the senior school level Oversee special programs related to year levels – ABCN, scholarships etc.
<p>Finance</p> <ul style="list-style-type: none"> Program Budgets Student Resource Package (SRP) Workforce Planning DEECD & Region Funding Initiatives <p>Programs</p> <ul style="list-style-type: none"> Powerful Learning National Schools Partnership DEECD Initiatives 	<p>School Operations</p> <ul style="list-style-type: none"> Excursions / Incursions Oversee whole school calendar School Photos / Diaries Student Immunisation Program Administration of DEECD School and Student Data Transition and Orientation from Years 6 to 7 Organisation of Parent Teacher Conferences Work with SOL and Student Program Leader re end of year programs Oversee / Liaise with Grounds Manager <p>School Facilities</p> <ul style="list-style-type: none"> School Refurbishment Master Plan Facilities and Building Maintenance Minor & Major Works OH&S <p>Member of Consultation Committee</p>	<p>Learning & Teaching</p> <ul style="list-style-type: none"> Curriculum Programs/Review/Development Leader of the Teaching and Learning Team School Pedagogy Overview Assessment & Reporting VCE/VET/VCAL Programs Orientation Program Year 10 Explore Program Year 9 Oversee Parent Information Evenings for 2014, Yrs 8 to 10 <p>Professional Learning</p> <ul style="list-style-type: none"> Whole School Professional Learning Professional Development and Review VIT Program / Accountability / Induction New staff induction Liaise with Staff Well-being Leader Oversee Master of Teaching Program Facilitate pre-service teacher practicum 	<p>Student Management</p> <ul style="list-style-type: none"> Oversee transition between Year Levels Student Management Policies and Processes, including Code of Behaviour, Silent Planning Room, Promotions, Student Engagement and Wellbeing Oversee Parent Information Evenings for 2014, Yrs 10 to 12 Leader of the Student Management Team Orientation Programs Yrs 11 – 12 Oversee special student programs (liaise with Welfare Team and Student Program Leader) Student Leadership, oversee House Program Coordination of SRC <p>School Policies</p> <ul style="list-style-type: none"> Develop and review school policies as per DEECD requirement <p>Member of Consultation Committee</p>