

Lalor Secondary College
118 David Street Lalor 3075
PO Box 1015 Lalor 3075
Telephone 9463 7300
Facsimile 9465 3865
Email: lalor.sc@edumail.vic.gov.au



LALOR SECONDARY COLLEGE

Uniform Policy

Years 7 to 12

2015-2016

AIMS

To promote equality amongst all students which will further develop a sense of pride in, and identification with, our school. This will lead to maintaining and enhancing the positive image of the school in the community as well as prepare students for the potential expectations of the workforce.

RATIONALE

A uniform dress code reinforces in students a pride in their own appearance, instils recognition of themselves as an integral part of the school community, and assists in developing pride in representing their school. Issues of equality, health and safety, and expense are also factors that contribute to the establishment of the Dress Code as the school aims to provide durable clothing that is practical for our school environment as well as promote the safety of our students. It also helps to prevent bullying and competition on the basis of clothing and prepares students for the expectations of workplaces.

GUIDING PRINCIPLES

Lalor Secondary College is a full uniform school. It is an important security issue that all students are clearly identified by full school uniform. The School Council sets the uniform and the Principal and staff, are required to enforce it. The school expects the co-operation of parents in maintaining a high standard of neatness and conformity with the students' uniform, as well as in general appearance. Items must be official Lalor Secondary College wear, as displayed and sold in the uniform shop.

After consultation with the school community and the Student Representative Council, School Council developed a Dress Code that we believe provides choice for students, allows for students to safely engage in the many varied school activities, and caters for the financial constraints of families.

The Dress Code applies during school hours, while travelling to and from school, and when students are on school excursions or representing the college.

Summer and winter uniforms, as well as sports uniforms will be prescribed, and are required to be worn at the appropriate time of year. A two week change over period will occur at the start of Term two and Term four.

The student Dress Code, including details of uniform items and place of purchase, is published in the newsletter at the start of each year. School Council requires the Principal be responsible for implementation of the Dress Code in a manner consistent with the Student Code of Behaviour.

Arrangements can be made to subsidise uniforms via State Schools Relief for families experiencing financial hardship.

Parents seeking exemptions to the Dress Code due to religious beliefs, ethnic or cultural background, student disability, or health condition, must apply in writing to the School Council, according to the guidelines listed in this policy, as well as seek further information from the School Principal.

DEFINITION - Dress Code

- is a written statement of School Council expectations regarding student appearance and applies:
 - during school hours
 - while travelling to and from school
 - when students are engaged in school activities out of school hours
- may:
 - define standards for the general presentation of students
 - set out broad guidelines about student appearance
 - require students to wear a school uniform
 - define specifications for garment design and colour.

Lalor Secondary College Uniform Items.

Girls (7-12)

SUMMER: (TERMS ONE AND FOUR)

Lalor S.C. summer dress
Long sleeved Lalor S.C. summer dress **[for religious reasons]**
Lalor S.C. summer dress & white long sleeve t-shirt (Years 10 – 12 only) **[for religious reasons]**
Lalor S.C. pullover (green Years 7-10)
Lalor S.C. pullover (navy Years 11-12)
Plain white stockings or white socks (not ankle socks)
Black leather lace up school shoes **(not boots, no high heels, platforms or 't-bars')**
Lalor S.C. navy hat with emblem
Lalor S.C. blazer (optional)
White headscarf **[for religious reasons]**

WINTER: (TERMS TWO AND THREE)

Lalor S.C. winter skirt
Lalor S.C. white shirt
Lalor S.C. pullover (green Years 7-10)
Lalor S.C. pullover (navy Years 11-12)
Lalor S.C. tie (optional)
Plain black stockings or black socks (not both).
Black leather lace up school shoes **(not boots, no high heels, platforms or 't-bars')**
Lalor S.C. blazer. (optional)
Navy blue headscarf **[for religious reasons]**
Lalor S.C. scarf (optional)
Lalor S.C. waterproof jacket (optional)
Lalor S.C. navy hat with emblem
Lalor S.C. gloves (optional)

SPORT AND PHYSICAL EDUCATION:

Lalor S.C. sports top
Lalor S.C. tracksuit pants
Lalor S.C. shorts
Runners or sneakers (white sole non-marking)
Lalor S.C. polar fleece pullover or rugby top
Lalor S.C. navy hat with emblem
Lalor S.C. sport socks (optional), white or black socks

Boys (7-12)

SUMMER: (TERMS ONE AND FOUR)

Lalor S.C. shorts
Grey or white socks (not ankle socks) **(to be worn with LSC shorts)**
Lalor S.C. trousers
Lalor S.C. pullover (green Years 7-10)
Lalor S.C. pullover (navy Years 11-12)
Lalor S.C. white shirt – short sleeve
Black leather lace up school shoes **(not boots)**
Lalor S.C. navy hat with emblem
Lalor S.C. blazer (optional)

WINTER: (TERMS TWO AND THREE)

Lalor S.C. trousers.
Lalor S.C. pullover (green Years 7-10)
Lalor S.C. pullover (navy Years 11-12)
Lalor S.C. white shirt – long sleeve
Lalor S.C. tie (optional)
Black leather lace up school shoes **(not boots)**
Lalor S.C. blazer (optional)
Lalor S.C. scarf (optional)
Lalor S.C. waterproof jacket (optional)
Lalor S.C. navy hat with emblem
Lalor S.C. gloves (Optional)

SPORT AND PHYSICAL EDUCATION:

Lalor S.C. sports top
Lalor S.C. tracksuit pants
Lalor S.C. shorts
Runners or sneakers (white sole non-marking)
Lalor S.C. polar fleece pullover or rugby top
Lalor S.C. navy hat with emblem.
Lalor S.C. school sport socks (optional), white or black socks

- School Jumpers cannot be worn during Sport or Physical Education classes.
- Physio Back Pack – School Logo (Optional).
- Year 12 students may have the Year 12 inscription added to the VCE (navy) pullover.
- Year 12 Commemorative Jacket – See Appendix 1

SCHOOL PROCEDURES – Dress Code

1. The uniform is to be in good condition and worn with pride.
2. Students in Years 7 to 12 will wear the correct college uniform as per College Council Uniform Policy. A note from a parent stating the reason and anticipated time out of uniform is required if a student in Years 7 to 12 is not able to wear complete uniform for a brief period. Shoes must be conventional black, lace-up leather school shoes (not boots or runners) with low heels and no platforms.
3. If the student is unable to wear the complete uniform for a brief period of time, a complete alternate uniform, either the LSC winter/summer uniform or the LSC sport uniform must be worn. A note from a parent is required for any variation from normal uniform. Notes must be presented to the relevant Student Manager between 8.40 a.m. and 8.45am for an appropriate pass to be issued. Non-Lalor Secondary College clothing items will not be allowed as an alternative uniform, under any circumstances.
4. Plain white head scarves for religious reasons are acceptable in Terms One and Four. Plain navy blue head scarves for religious reasons are acceptable in Terms Two and Three.
5. College hats must be worn for Sport and P.E. Terms One and Four which is consistent with the Lalor Secondary College Sunsmart policy. Students are encouraged to wear the college hat in the grounds but hats are not to be worn inside the school buildings.
6. Note: Only the college hat is permitted at school.
7. Years 11 and 12 students only are permitted to wear the navy V.C.E. jumper.
8. Ear piercing is the only form of body piercing permitted. One pair of small sleepers or studs is permitted.
9. Sticking plaster (e.g. bandaid) is not to be applied on the face.
10. Make-up is not to be worn.
11. Jewellery is not to be visible. The school will not be held responsible for any lost items of jewellery.
12. Tattoos must not be visible.
13. Multi coloured and unnatural hair colours (e.g. green, pink, blue, red, orange or purple) and/or extreme hair styles (e.g. Mohawks) are not permitted. Hair accessories must be white, navy or dark green.
14. Jackets must be the school blazer or the school navy waterproof jacket. School waterproof jackets must be worn outside only, and with the College pullover underneath.
15. Students must wear protective garments in Design Technology and Food Technology classes. Students must bring and wear a protective smock or shirt in Art classes.
16. The sport uniform is not to be worn to school on days when students have P.E. or Sport. The normal uniform should be worn with students changing prior to the Sport/HPE class. The rugby top or polar fleece are the only outer garments that should be worn with the sport uniform. White or black socks are to be worn with the Sport Uniform. Note: The sport top is not to be worn under the shirt, dress or blouse during class time.
17. Summer uniform will be worn in Terms One and Four. Winter uniform will be worn in Terms Two and Three. At the beginning of Terms Two and Four there will be a two week changeover period which will be announced in the Newsletter.
18. No visible garments are to be worn under the uniform.
19. The length of the school dress and winter skirt must be knee length. The winter blouse is not to be tucked into the winter skirt.
20. From 2015, Years 7 to 10 girls who need to wear long sleeves for religious reasons must purchase and wear the long sleeved summer dress (to be worn Terms One and Four). Girls in Years 11 – 12 in 2015 may still wear a long sleeved white cotton t-shirt beneath the short

sleeved summer dress, otherwise the school jumper must be worn. Alternatively they are able to wear the long-sleeved summer dress.

21. For the subjects of Dance and Drama, HPE & Sport students must wear the Lalor Secondary College sport uniform for their practical classes.
22. Other than clear nail polish, cosmetics are not to be worn at school.
23. Lalor Secondary College School scarves can be worn during Terms Two and Three with the winter uniform. School scarves are not to be worn inside the classroom during practical classes (Food, Wood, Art, PE, Pracs in Science, Drama and Dance).
24. Students must wear the LSC school uniform on all excursions unless the School Excursion notice specifically states otherwise. Any student out of uniform will not be permitted to attend.

OUT OF UNIFORM OR FUNDRAISING EVENTS

1. Clothing must be Sunsmart
2. No thongs or sandals. Footwear must be closed toe and cover the majority of the foot
3. Tops with offensive language or images must not be worn
4. No midriffs may be showing
5. No leggings can be worn
6. Shorts/skirts must be mid-thigh length
7. Singlets are not to be worn
8. Any hat worn to school must be removed in the classroom.

Students who do not follow these guidelines will be managed according to the Lalor Secondary College Student Code of Behaviour.

RESPONSIBILITIES

Students

Students are responsible for ensuring that they wear the uniform correctly at all times within and outside the school grounds.

Personal cleanliness and tidiness are required and students should ensure that they have sufficient number of items of college uniform to allow for a change of clothing throughout the week.

Parents and Caregivers

It is the responsibility of the parents/carers to ensure their child attends school in correct uniform and complies with the school's Dress Code.

All parents/carers should ensure that they provide sufficient uniform items to allow for a change of clothing throughout the week, and to accommodate laundering.

All parents/carers must ensure that uniform items are not torn, hems/sleeves are not frayed (unkempt) and that all hems are sewn appropriately.

Parents/carers should ensure all garments are clearly named and easily identified as their child's uniform.

All Staff

All staff are responsible for ensuring that all students are in correct uniform at all times. All staff members must report any student who is out of uniform to the relevant Student Manager or Sub-School Leader.

CONSEQUENCES OF NON-COMPLIANCE

Students out of uniform or with an unkempt uniform, who have the required items at school, will be instructed to change and will be issued a detention. Students out of uniform or with an unkempt uniform, who do not have the items at school, will be managed according to the Lalor Secondary College Code of Behaviour.

Students in Years 10, 11 and 12 will be sent home to change after contact with the parent or carer of that student.

Piercings / Jewellery: Should a student refuse to take out piercings (other than those allowed in this policy) or fail to remove visible jewellery, their parent/carer will be contacted before the student is sent home for failing to adhere to this policy as well as failing to comply with a reasonable and clearly communicated instruction from a Lalor Secondary College staff member.

Hair Colour: Students who attend school with an un-natural hair colour, more than one colour in their hair or with an extreme hair style, will be given a period that covers one weekend in which the student is to make arrangements to ensure the hair is one natural hair colour. Should the student return to school (following the deadline which was provided), with the un-natural hair colour, their parents will be contacted and the student sent home until such a time as the student's hair colour complies with the Uniform Policy.

(Should a student be sent home in the above cases, work will be provided for the student for the duration of their absence) If a parent cannot be contacted the student will sent to the SPR for the rest of the school day.

Related Documents.

Education and Training Reform Act 2006

Lalor Secondary College Student Code of Behaviour 2014

Lalor Secondary College Student Engagement policy 2013-2015

DEECD - Implementing and Enforcing Dress Codes

DEECD - Human Rights and Anti-Discrimination Requirements

Victorian Equal Opportunity Act 1995 – Section 40

Education and Training Regulations 2007 - Section 16(1)(c)

Equal Opportunity Act 1995

APPENDIX ONE

Year 12 Commemorative Jacket

The Year 12 Commemorative Jacket is a privilege that is an option for Year 12 students as it is a variation of the school uniform. The purpose of the Commemorative Jacket is meant as a memento and is not intended as a replacement for the school blazer or jumper.

The Committee is to determine the design of the jacket after the students submit their proposal (including design and cost) to the Uniform Subcommittee in the last meeting of the preceding (Year 12) year or, at the latest, the first Uniform Subcommittee meeting of the (Year 12) year.

Design:

The guidelines for the jacket proposal must adhere to the following:

1. must include the school logo
2. will not include the student surname
3. will not include colloquial language or inappropriate 'nick names'
4. will not include a hood
5. colour scheme chosen must be in line with the school uniform colours, i.e. navy blue, white, or green. Grey may be used, however not as the primary colour of the jacket - its use ultimately needs to be approved by the Uniform Subcommittee

Wearing the commemorative jacket:

The jacket may only be worn:

1. Terms One and Two; on Mondays and Thursdays only
2. Terms Three and Four; every day, excepting during VCAA exams – full summer uniform must be worn to VCAA exams

The jacket will not be worn on Presentation (Graduation) evening.