**Principal Class Roles, 2017**

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| **Principal – Corey Jewell** | **Assistant Principal – Peter James** | **Assistant Principal – Laura Forster** | **Assistant Principal – Julie Ryan** |
| **School Council**   * Executive Officer * Finance * Annual Report * Strategic Plan   **Staffing**   * Teaching Staff * Education Support Staff * Secondary Teacher Assistants * Workforce Planning * Recruitment * Consultation Committee   **Accountability**   * Whole School Review * Strategic Plan * Implementation Plan * Annual Report * School Council * Regional / DET * Develop and review school policies as per DET requirements and school expectations.   **Finance**   * Program Budgets * Student Resource Package (SRP) * Workforce Planning * DET & Region Funding Initiatives   **Programs**   * Powerful Learning * National Schools Partnership * DET Initiatives   **Facilities**   * Oversee / Liaise with Grounds Manager * School Refurbishment * Master Plan * Facilities and Building Maintenance * Minor & Major Works * OH&S | **School Council**   * Non-voting member (unless elected DET rep) * Lead/Member of Council Subcommittee   **Junior Sub School, Student Wellbeing & Management, Years 7 & 8**   * Welfare * Discipline * Student Attendance * Reports * Case Management * Parent Communication * Student Enrolments * Oversee MIPs at the junior school level * Oversee special programs related to year levels – ABCN, scholarships etc. | **School Council**   * Non-voting member (unless elected DET rep) * Lead/Member of Council Subcommittee   **Middle Sub School, Student Wellbeing & Management, Years 9 & 10**   * Welfare * Discipline * Student Attendance * Reports * Case Management * Parent Communication * Student Enrolments * Oversee MIPs at the middle years level * Oversee special programs related to year levels – ABCN, scholarships etc. | **School Council**   * Non-voting member (unless elected DET rep) * Lead/Member of Council Subcommittee   **Senior Sub School, Student Wellbeing & Management, Years 11 & 12**   * Welfare * Discipline * Student Attendance * Reports * Case Management * Parent Communication * Student Enrolments * Oversee MIPs at the senior school level * Oversee special programs related to year levels – ABCN, scholarships etc. |
| **School Operations**   * Excursions / Incursions * School Photos / Diaries * Student Immunisation Program * Administration of DET School and Student Data * Transition and Orientation from Years 6 to 7 * Organisation of Parent Teacher Conferences * Work with SOL and Student Program Leader re end of year programs   **Student Wellbeing**   * Oversee student programs (liaise with Wellbeing Team and Student Program Leader) * Oversee Wellbeing Team   **Community Engagement, Publicity and Grants**   * Initiate school based community events. * Engage the parent community through a variety of forums. * Manage and liaise publicity opportunities. * Source and apply for appropriate Grants. | **Learning & Teaching**   * Curriculum Programs/Review/Development * Leader of the Teaching and Learning Team * School Pedagogy Overview * Assessment & Reporting * VCE/VET/VCAL Programs * Orientation Program Year 10 * Explore Program Year 9 * Oversee Parent Information Evenings, Years 9 & 10   **Professional Learning**   * Whole School Professional Learning * Professional Development and Review * VIT Program / Accountability / Induction * New staff induction * Liaise with Staff Well-being Leader * Oversee Master of Teaching Program * Facilitate pre-service teacher practicum   Member of Consultation Committee | **Student Management**   * Oversee transition between Year Levels. * Student Management Policies and Processes, including Code of Behaviour, Silent Planning Room, Promotions, Student Engagement and Wellbeing. * Oversee Parent Information Evenings – Years11 & 12. * Leader of the Student Management Team * Orientation Programs Yrs 11 – 12   **Student Leadership**   * Coordination of SRC * Student Leadership, oversee House Program * Develop new student leadership opportunities from Years 7 to 12.   **Digital Learning Integration**   * Initiate, develop and implement digital learning practices for the delivery of 21st century learning. * Liaise with the IT Managers. * Develop ICT Progression and Support plan that encompasses the ICT network and infrastructure.   Member of Consultation Committee |