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LALOR SECONDARY COLLEGE

Uniform Policy

Years 7 to 12

2023-2026

AIMS

To promote equality amongst all students which will further develop a sense of pride in, and identification with, our school. This will lead to maintaining and enhancing the positive image of the school in the community as well as prepare students for the potential expectations of the workforce.

RATIONALE

A uniform dress code reinforces in students a pride in their own appearance, instils recognition of themselves as an integral part of the school community, and assists in developing pride in representing their school. Issues of equality, health and safety, and expense are also factors that contribute to the establishment of the Dress Code as the college aims to provide durable clothing that is practical for our environment as well as promote the safety of our students. It also helps to prevent bullying and competition on the basis of clothing and prepares students for the expectations of workplaces. Our school community is proud of our uniform and expect our students to wear it with dignity and honour at all times while representing the college.

GUIDING PRINCIPLES

Lalor Secondary College is a full uniform school. It is an important security issue that all students are clearly identified by full school uniform. The School Council sets the uniform and the Principal and staff, are required to enforce it. The school expects the co-operation of parents / carers / guardians maintaining a high standard of neatness and conformity with the students' uniform, as well as in general appearance. Items must be official Lalor Secondary College wear, as displayed and sold in the school's uniform shop.

After consultation with the school community and the Student Representative Council, School Council developed a Dress Code that provides choice for students and allows for students to safely engage in the many varied school activities and caters for the financial constraints of families.

The Dress Code applies during school hours, while travelling to and from school, and when students are on school excursions or representing the college.

The Lalor Secondary College school uniform, as well as sports uniforms will be prescribed, and are required to be worn in the correct manner throughout the year.

The student Dress Code, including details of uniform items and place of purchase, is published in the newsletter at the start of each year. School Council requires the Principal be responsible for implementation of the Dress Code in a manner consistent with the Student Code of Behaviour.

Arrangements can be made to subsidise uniforms via State Schools Relief for families experiencing financial hardship.

DEFINITION - Dress Code

- is a written statement of School Council's expectations regarding student appearance and applies:
 - during school hours
 - while travelling to and from school
 - when students are engaged in school activities out of school hours
- may:
 - define standards for the general presentation of students
 - set out broad guidelines about student appearance
 - require students to wear a school uniform
 - define specifications for garment design and colour.

Lalor Secondary College Uniform Items.

Summer Items

Lalor S.C. summer dress
Long sleeved Lalor S.C. summer dress
Lalor S.C. white shirt – short sleeve
Lalor S.C. pullover (green Years 7-10)
Lalor S.C. pullover (navy Years 11-12)
Plain white stockings or white socks (not ankle socks)
Black leather lace up school shoes with a heel (**not boots, no high heels, platforms or 't-bars'**)
Lalor S.C. Navy hat with emblem
Lalor S.C. blazer (optional)
Lalor S.C. Navy shorts
White headscarf [*for religious reasons*]

Winter Items

Lalor S.C. winter skirt
Lalor S.C. Navy Pants
Lalor S.C. white shirt – long sleeve
Lalor S.C. pullover (green Years 7-10)
Lalor S.C. pullover (navy Years 11-12)
Lalor S.C. tie (optional)
Plain black stockings or black socks (not both).
Black leather lace up school shoes with a heel (**not boots, no high heels, platforms or 't-bars'**)
Lalor S.C. blazer. (optional)
Navy blue headscarf [*for religious reasons*]
Lalor S.C. scarf (optional)
Lalor S.C. waterproof jacket (optional)
Lalor S.C. Navy hat with emblem
Lalor S.C. gloves (optional)

SPORT AND PHYSICAL EDUCATION:

Lalor S.C. sports top
Lalor S.C. tracksuit pants
Lalor S.C. shorts
Runners or sneakers (non-marking)
Lalor S.C. rugby top
Lalor S.C. Navy hat with emblem
Lalor S.C. sport socks (optional), white or black socks
Lalor S.C. skins. Navy pants & White top (to be worn under sports uniform)

- School Jumpers cannot be worn during Sport or Physical Education classes to protect them against damage.
- Skins are only to be worn **under** the sports uniform. They are **never** to be worn as a sole item.
- Physio Back Pack – School Logo (Optional).
- Year 12 students may have the Year 12 inscription added to the VCE (navy) pullover.
- Year 12 Commemorative Jacket – See Appendix 1

Summer Items

Lalor S.C. Grey shorts
Grey or white socks (not ankle socks) (**to be worn with LSC shorts**)
Lalor S.C. trousers
Lalor S.C. pullover (green Years 7-10)
Lalor S.C. pullover (navy Years 11-12)
Lalor S.C. white shirt – short sleeve
Black leather lace up school shoes with a heel (**not boots**)
Lalor S.C. Navy hat with emblem
Lalor S.C. blazer (optional)

Winter Items





Lalor S.C. Grey Pants
Lalor S.C. pullover (green Years 7-10)
Lalor S.C. pullover (navy Years 11-12)
Lalor S.C. white shirt – long sleeve
Lalor S.C. tie (optional)
Black leather lace up school shoes with a heel (**not boots**)
Lalor S.C. blazer (optional)
Lalor S.C. scarf (optional)
Lalor S.C. waterproof jacket (optional)
Lalor S.C. Navy hat with emblem
Lalor S.C. gloves (Optional)

SCHOOL PROCEDURES – Dress Code

- The uniform is to be in good condition and worn with pride.
- Students in Years 7 to 12 will wear the correct college uniform as per College Council Uniform Policy.
- If the student is unable to wear the complete uniform for a brief period of time, the LSC sport uniform must be worn. A note from a parent / carer / guardian is required for the sport uniform to be worn. Notes must be presented to the relevant Student Manager before school for an appropriate pass to be issued.
- ***Non-Lalor Secondary College clothing items (casual clothes) will not be allowed as an alternative uniform, under any circumstances.*** This means that students may be withdrawn from classes in Years 7, 8 and 9 or sent home to change in Years 10,11 and 12 if not in our college uniform. (See consequences of non-compliance on page 6)
- Shoes must be conventional black, lace-up leather school shoes (not boots or runners) with a heel and no platforms. (refer to the pictures in this policy)
- Plain white and navy head scarves for religious reasons are acceptable when worn in the manner outlined for the LSC uniform.
- College hats must be worn for Sport and P.E. Terms One and Four which is consistent with the Lalor Secondary College Sun Protection policy. Students are encouraged to wear the college hat in the grounds, but hats are not to be worn inside the school buildings.
- Note: Only the college hat is permitted at school.
- Years 11 and 12 students only are permitted to wear the navy V.C.E. jumper.
- Ear piercing is permitted in the form of one pair of small sleepers or studs. A piercing in the form of one clear stud in one nostril is also permitted.
- Sticking plaster (e.g. band aid) is not to be applied on the face to cover piercings.
- Make-up is not to be worn.
- Jewellery is not to be visible. The school will not be held responsible for any lost items of jewellery.
- Tattoos must not be visible.
- Unnatural hair colours (e.g. green, pink, blue, red, or purple) and/or extreme hair styles (e.g. Mohawks, two-tone hair colour) are not permitted. Hair accessories must be white, navy or dark green.
- Jackets must be the school blazer or the school navy waterproof jacket. School waterproof jackets must be worn over the College pullover. This is a rain jacket worn for the reason of protecting students against the rain and cold. The rain jacket can be worn indoors if required by the student for additional warmth.
- Students must wear protective garments in Design Technology, Food Technology, Science and PE classes. Students must bring and wear a protective smock or shirt in Art classes.
- The sport uniform can be worn to school by students in Years 7 to 10 on the days they have scheduled PE or Sport. For hygiene standards to be maintained within the college, students will be required to get changed into their LSC school uniform at the conclusion of their PE or Sport session unless it is period 5 where they can be dismissed in sports uniform.
- No other garments are to be visible under the uniform.
- The length of the summer dress and navy skirt must be knee length. The navy skirt and pants must not be altered or rolled up.
- The school shorts must not be altered or rolled up.
- The school shorts must be visible when wearing the summer shirt.

- For the subjects of Dance and Drama, HPE & Sport students must wear the Lalor Secondary College sport uniform during their practical classes when requested to do so by their teacher.
- Other than clear nail polish, cosmetics are not to be worn at school. Artificial nails are not permitted due to safety reasons.
- School scarves are not to be worn inside the classroom during practical classes (Food Technology, Design and Technology, Art, PE, Pracs in Science, Drama and Dance).
- Students must wear the LSC school uniform on all excursions unless the School Excursion notice specifically states otherwise. Any student out of uniform will not be permitted to attend.

Lalor Secondary College students may choose to wear any of the combinations listed during the year. Students are required to wear the school uniform items correctly as outlined in the table below.

<p>Grey Shorts - Short Sleeve Shirt</p> <p>Grey Shorts Short Sleeved Shirt Pullover – Green or Blue Navy Rain Jacket Black Leather Lace Up Shoes Grey or white socks</p>	
<p>Grey Pants – Long Sleeve Shirt</p> <p>Grey Pants Short / Long Sleeved Shirt Pullover – Green or Blue Navy Rain Jacket / Blazer Black Leather Lace Up Shoes Scarf / Beanie – Optional</p>	
<p>Summer Dress</p> <p>Summer Dress / Long Sleeved Summer Dress Pullover – Green or Blue Navy Rain Jacket Black Leather Lace Up Shoes Plain white stockings or white socks Plain white head scarf</p>	
<p>Navy Shorts – Short Sleeve Shirt</p>	

Navy Shorts
 Short Sleeved Shirt
 Pullover – Green or Blue
 Navy Rain Jacket
 Black Leather Lace Up Shoes
 Grey or white socks
 Plain white head scarf



Navy Pants – Long Sleeved Shirt

Navy Pants
 Short / Long Sleeved Shirt
 Pullover – Green or Blue
 Navy Rain Jacket / Blazer
 Black Leather Lace Up Shoes
 Scarf / Beanie – Optional
 Plain navy head scarf



Navy Skirt – Long Sleeved Shirt

Navy Winter Skirt
 Long Sleeved Shirt
 Pullover – Green or Blue
 Navy Rain Jacket / Blazer
 Black Leather Lace Up Shoes
 Scarf / Beanie - Optional
 Plain navy head scarf



Sports Uniform

Shorts or tracksuit pants

Sports Top

Rugby Top

LSC Cap

LSC Skins can be worn with the LSC Sports Uniform under any item.

Sports Runners



OUT OF UNIFORM OR FUNDRAISING EVENTS

1. Clothing must be Sunsmart
2. No thongs or sandals. Footwear must be closed toe and cover the majority of the foot
3. Tops with offensive language or images must not be worn
4. No midriffs may be showing
5. No leggings can be worn.
6. Shorts/skirts must be mid-thigh length
7. Singlets are not to be worn
8. Any hat worn to school must be removed in the classroom.

Students who do not follow these guidelines will be managed according to the Lalor Secondary College Student Code of Behaviour.

RESPONSIBILITIES

Students

Students are responsible for ensuring that they wear the uniform correctly at all times within and outside the school grounds. Students are representatives of our college and therefore must uphold college values and expectations of behaviour while wearing our uniform. Infringements will be managed according to the Student Code of Behaviour.

Personal cleanliness and tidiness are required, and students should ensure that they have sufficient number of items of college uniform to allow for a change of clothing throughout the week.

Parents / Caregivers / Guardians

It is the responsibility of the parents / carers / guardians to ensure their child attends school in correct uniform and complies with the school's Dress Code.

All parents / carers / guardians should ensure that they provide sufficient uniform items to allow for a change of clothing throughout the week, and to accommodate laundering.

All parents / carers / guardians must ensure that uniform items are not torn, hems/sleeves are not frayed (unkempt) and that all hems are sewn appropriately.

Parents / carers / guardians should ensure all garments are clearly named and easily identified as their child's uniform.

The LSC uniform policy is well communicated to parents / carers / guardians at the time of enrolment at the college and it is expected that parents / carers / guardians make themselves familiar with the policy

and consequences for non-compliance to support the school to ensure that our high standards of uniform are maintained.

ALL STAFF

All staff are responsible for ensuring that all students are in correct uniform at all times. All staff members must report any student who is out of uniform to the relevant Student Manager or Sub-School Leader.

CONSEQUENCES OF NON-COMPLIANCE

Students out of uniform or with an unkempt uniform, who have the required items at school, will be instructed to change and will be issued a after school detention. Students out of uniform or with an unkempt uniform, who do not have the items at school, will be managed according to the Lalor Secondary College Code of Behaviour.

Students in Years 10, 11 and 12 may be sent home to change after contact with the parent / carer / guardian of that student. Students in Years 7, 8 and 9 may be withdrawn from classes for the day and be given work to do.

Piercings / Jewellery: Should a student refuse to take out piercings (other than a single ear piercing, or single clear nose stud allowed in this policy) or fail to remove visible jewellery, their parent / carer / guardian will be contacted before the student is sent home for failing to adhere to this policy as well as failing to comply with a reasonable and clearly communicated instruction from a Lalor Secondary College staff member.

Hair Colour: Students who attend school with an un-natural hair colour or with an extreme hair style (e.g. Mohawks, two-tone hair colour), will be given a period that covers one weekend in which the student is to make arrangements to ensure the hair is one natural hair colour. Should the student return to school (following the deadline which was provided), with the un-natural hair colour, their parents / carers / guardians will be contacted and the student sent home until such a time as the student's hair colour complies with the Uniform Policy.

(Should a student be sent home in the above cases, work will be provided for the student for the duration of their absence) If a parent / carer / guardian cannot be contacted the student will sent to the SPR for the rest of the school day and provided with the educational program for the continuity of learning.

EXEMPTIONS to STUDENT DRESS CODE

We recognise that there may be situations where the application of this dress code may affect students unequally.

Students and their parents / carers / guardians may apply either in writing or in person to the Principal for an exemption to this Student Dress Code if:

- an aspect of this code prevents the student from complying with a requirement of their religious, ethnic or cultural beliefs or background
- the student has a particular disability or health condition that requires a departure from the dress code
- the student or their parents / carers / guardians can demonstrate particular economic hardship that prevents them from complying with the dress code.

When the Principal receives a request for an exemption, they will:

- consider the grounds for the exemption request
- explain the process to the student and/or their parents / carers / guardians

- encourage the student and/or their parents / carers / guardians to support their application with evidence.

The Principal or delegate will then try to negotiate a resolution that is acceptable to all parties. If an exemption is not allowed, then written reasons will be provided to the student and/or their parents / carers / guardians.

COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Available publicly on our school’s website
- Reminders in our school newsletter
- Discussed in student forums
- Included link in staff handbook/manual
- Discussed at staff briefings/meetings as required
- Included in transition and enrolment packs
- Discussed at parent / carer / guardian information nights/sessions
- Hard copy available from school administration upon request

POLICY REVIEW AND APPROVAL

Policy last reviewed	June 2023
Consultation	Students, School Council, Staff
Approved by	School Council
Next scheduled review date	June 2026

Related Documents.

Education and Training Reform Act 2006

Lalor Secondary College Student Code of Behaviour 2017-18

Lalor Secondary College Student Engagement policy 2017

DET - Implementing and Enforcing Dress Codes

DET - Human Rights and Anti-Discrimination Requirements

Victorian Equal Opportunity Act 1995 – Section 40

Education and Training Regulations 2007 - Section 16(1)(c)

Equal Opportunity Act 1995

APPENDIX ONE

Year 12 Commemorative Jacket

The Year 12 Commemorative Jacket is a variation of the school uniform and a privilege that is an option for Year 12 students. The purpose of the Commemorative Jacket is meant as a memento and it is not intended as a replacement for the school blazer or jumper.

The Uniform Sub-Committee will make a recommendation to School Council to approve the design of the jacket after the Year 11 Student Jacket Committee submit its proposal (including design and cost) to the Uniform Subcommittee in the last meeting of the preceding (Year 12) year or, at the latest, the first Uniform Subcommittee meeting of the (Year 12) year.

Design:

The guidelines for the jacket proposal must adhere to the following:

1. must include the school logo
2. will not include the student surname
3. will not include colloquial language or inappropriate 'nick names'
4. will not include a hood
5. colour scheme chosen must be in line with the school uniform colours, i.e. navy blue, white, or green. Grey may be used, however not as the primary colour of the jacket, grey ultimately needs to be approved by the Uniform Subcommittee.

Wearing the commemorative jacket:

The jacket may only be worn:

1. In addition to the VCE Navy Blue Jumper. Students are not able to wear the commemorative jacket without the VCE jumper underneath.

The jacket may be worn every day of the school year except:

1. During the VCAA Exam period. Full summer uniform must be worn to VCAA exams.
2. Presentation Evening (Graduation)