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# LALOR SECONDARY COLLEGE

## PROMOTION POLICY

### YEARS 8 TO 12

### 2025 - 2028

#### **AIM**

To ensure that that all members of the Lalor Secondary College community are aware of the academic expectations of students progressing through the year levels.

## **RATIONALE**

The progress of students from one year level to the next is premised on the understanding that it is educationally desirable for students to move through year levels with their peers. As per Victorian Education Departmental advice, students will only be retained in their current year level in exceptional circumstances where it is considered to be in the long-term benefit of the social, welfare and or the academic needs of the student. Parents/Caregivers will be fully advised of the options that Lalor Secondary College considers to best meet individual student needs. Any variation from this involves the obligation to justify the educational benefit of such a change. If, after full consideration, it is deemed beneficial for the student to repeat a year level, this will occur only with consent from the parent/caregiver.

Our curriculum program, teaching practices and pedagogy approaches, student management, attendance and welfare policies, assessment and reporting guidelines are all designed to meet the learning needs of students as identified by the Victorian Curriculum, VCE and Vocational Major Pathways to assist them in moving through the year levels.

The Promotion Policy encourages students to achieve the best possible learning outcome from the educational opportunities available to them.

The policy ensures that all members of the Lalor Secondary College community understand the academic expectations of students as they progress through each year level.

The policy encourages students to demonstrate a commitment to their education via the meeting of attendance requirements and the achievement of satisfactory subject results based on the Victorian Curriculum V2, VCE and VCE Vocational Major requirements.

## **PURPOSE**

- To optimise students, work ethic and progress on learning outcomes.
- To best prepare students for the demands of senior VCE, VCE/VM and future workplace expectations, in terms of meeting deadlines, submitting work, developing study skills, meeting attendance requirements and satisfactorily completing work expectations.
- To provide a clear and consistent framework within which decisions about student's future pathways are made in conjunction with Parents and caregivers.

## **ATTENDANCE**

Students need to be present in all classes to learn and to satisfactorily achieve the learning standards set out in the Victorian Curriculum and VCE/VCE VM courses. Students are therefore required to attend school and all their classes, except where legitimate and serious reasons prevent such attendance. (Please refer to the Lalor Secondary College Attendance Policy 2025.)

Students are required to meet Lalor secondary Colleges minimum attendance requirement of 80 % years 7-10 and 90% for VCE, VCE/VM as per the VCE Handbook. 80% Satisfactory attendance means an attendance minimum of 8 days attendance every fortnight, including punctuality to all classes and College assemblies.

## YEAR LEVEL PROMOTION YEARS 8 – 10

### PROCEDURE

Promotion to the next year level requires the satisfactory completion of subjects studied at the current year level. This includes both the core subjects and the specialist subjects that have scored assessment. The requirement is that the student will obtain a satisfactory achievement in over 70% of all units studied over the year. Semester One results will be used in the initial discussions regarding promotion and to inform subject selection and support student choice in pathway planning into the senior years.

Satisfactory achievement will be obtained for a unit, when the student averages over 50% for all the assessment tasks conducted in that unit.

There is a requirement that a student averages over 50% for all the assessment tasks in both semesters in English.

### ENTRY INTO SPECIFIC SUBJECTS

Due to the specialist nature of some Mathematics subjects at Year 10, achievement levels have been set. These levels must be reached in Year 9 for a student to be granted permission to undertake study in a particular Mathematics subject as part of their Year 10 program. In the initial stage the semester one averages will be used. This has been put in place to ensure students can achieve successful outcomes. The stated percentages in the table below are an average of all of the assessment tasks in Mathematics throughout Year 9.

YEAR 10 SUBJECT	YEAR 9 Achievement Level and Subject
Year 10 Foundation Mathematics	Any score in Foundation Maths Below 40% in General Maths
Year 10 General Mathematics	85% in Foundation Maths 40% in General Maths 40% in Maths Methods
Year 10 Maths Methods	75% in General Maths 65% in Maths Methods

## VCE EARLY ACCESS IN YEAR 10

Student participating in the High Potential Program will be encouraged to and will have automatic entry to begin one early start VCE subject at Year 10. Most subjects will be available for High Potential students to choose from; however, the following subjects will not be offered at Year 10

- Physics,
- Chemistry,
- Literature,
- English/EAL,
- Specialist Maths,
- Maths Methods.

All students will have the opportunity to complete a Unit One VCE subject as part of their Year 10 course. Students must complete an application form (Appendix A) as part of their subject selection process. This application must be accompanied by a written statement as to why the student wants to complete a VCE subject. Students must also meet the achievement levels for the following subjects if their application is to be considered. The final decision will be made by the Assistant Principal, Senior-Sub leader and student manager. Refer to Appendix A for the Application Form.

In determining whether a student is eligible to enrol in a VCE subject in Year 10 the following requirements will be taken into consideration.

VCE Subject	Year 9 subject	Average required
Biology	Science	75% or higher
Psychology	Science <b>and English</b>	75% or higher
Business Management	Humanities (Business & Economics component) <b>and English</b>	75% or higher
Health & Human Development	H&PE <b>and English</b>	75% or higher
Art Making and Exhibiting.	Visual Arts related specialist subjects <b>and English</b>	Teacher recommendation
Physical Education	H&PE <b>and English</b>	75% or higher
Environmental Science	Science & Humanities (Geography) <b>and English</b>	75% or higher

Sociology	Humanities <b>and English</b>	75% and higher
Economics	Humanities and English	75% or higher
General Mathematics	General Mathematics or Math Methods	75% or higher (GM) or 60% or higher (methods)
Accounting	General Mathematics or Math Methods	75% or higher (GM) or 60% or higher (Methods)
Modern History	Humanities and English	75% or higher
Geography	Humanities and English	75% or higher
Theatre Studies	Art related subject	Teacher recommendation
Visual Communication Design	Art related subject	Teacher recommendation
Food Studies	Food Safari	Teacher recommendation
Product Design Technology	Product Design Technology	Teacher recommendation
Media	Art related subject	Teacher recommendation

**Attendance Requirement** – Students applying to complete an early commencement VCE subject must have an 80% minimum attendance throughout Year 9.

## PROMOTION POLICY - YEAR 11

### PROCEDURE

Promotion to Year 11 requires the satisfactory completion of subjects studied at year 10 level. The requirement is that the student will obtain satisfactory achievement in over 70% of units studied throughout Year 10.

Satisfactory achievement will be obtained for a unit when the student averages over 50% for all the assessment tasks conducted in that unit.

There is a requirement that a student averages over 50% in in both units of study in English. Enrolment into some VCE subjects will be determined by meeting the achievement levels of individual subject units that a student wishes to study. This generally means that a student needs to have an average over 50% for all the assessment tasks conducted in subjects similar or related to those that the student wishes to study in Year 11. (Other achievement levels are detailed in the Entry into Specific Subjects section below). It is highly recommended that a student has successfully completed Year 10 specialist subjects in those areas they are pursuing in Units 1&2.

### ENTRY INTO SPECIFIC SUBJECTS

Due to the specialised nature of some subjects, achievement levels have been set for these subjects. These levels must be reached in Year 10 for a student to be granted permission to undertake study in those subjects as part of their Year 11 program. Parents may be asked to attend a meeting to discuss a selection that teachers may deem to be potentially very difficult.

The recommendations are in the table on **this** page.

The stated percentages in the table below are an average of all of the assessment tasks in that particular subject for the length of that subject in Year 10.

YEAR 11 STUDY	YEAR 10 Achievement Levels
Biology	Any Science – 60%
Chemistry	Any Science – 60%
Physics	General Mathematics – 60% Methods Mathematics – 50% Any Science – 60%
Literature	English – 60%

Foundation Maths	<p>Methods Mathematics – 30%</p> <p>General Mathematics – 40%</p> <p>Foundation Mathematics – 50%</p>
General Maths	<p>Methods Mathematics – 40%</p> <p>General Mathematics – 50%</p> <p>Foundation Mathematics – 80%</p> <p>(Students must apply to change to General Maths in Semester Two)</p>
Mathematics Methods	<p>Methods Mathematics – 60%</p> <p>General Mathematics – 70%</p> <p>(Students must apply to change to Specialist Maths in Semester Two)</p>
Specialist Maths	<p>Methods Mathematics – 70%</p> <p>General Mathematics – 90%</p> <p>(Students must apply to change to Specialist Maths in Semester Two)</p>
Unit 3 and 4 Subjects	<p>Students should receive a 'Satisfactory' in the subject in Unit 1 and/or 2 as a minimum.</p>

## **PROMOTION POLICY – YEAR 12 PROCEDURE**

Promotion to Year 12 requires the satisfactory completion of subjects studied according to the VCE Administrative Handbook.

If a student is successful **in 8 or less units throughout the course of the year**, a meeting will take place to determine the promotion status. Students must have at least 8 satisfactorily completed units before entry into Year 12 with at least one unit of English.

Subject selection in Year 12 will be determined by meeting the recommended achievement levels of individual subject units that a student wishes to study. (Other achievement levels are listed below).

Any student, who receives an N for both Units 1 and 2 of a subject in Year 11, will not be able to study Units 3 and 4 of that same subject.

### **Special Provision for Examinations.**

All applications for Special Examination Arrangements/ Special Provision will be acted upon according to the VCE Administrative Handbook.

## **APPEAL FOR PROMOTION**

In the event that a student has not met either requirement, the student may apply for promotion to Year 12. This may involve an interview with the Assistant Principal, Senior Sub-School Leader and Year 12 Student Manager/s, the student's parent(s)/ guardian(s) and the student. The student and parents will be required to show just cause as to the benefits of student promotion and what the student intends to do to ensure that the outcomes of each attempted subject will be met.

## **ENTRY INTO SPECIFIC SUBJECTS**

Due to the specialised nature of some subjects, achievement levels have been set for several subjects. These levels should be reached in Year 11 for a student to achieve success in those subjects as part of their Year 12 program. Parents may be asked to attend a meeting to discuss a subject choice that teachers may deem to be potentially very difficult for that student.



The recommended percentages in the table are an average of all the assessment tasks in that particular subject throughout the year.

<b>YEAR 12 STUDY</b>	<b>UNIT 1 AND 2 Achievement Levels</b>
Specialist Maths	Completion of Maths Methods – 80% Average. Must complete Maths Methods in conjunction with this subject.
Maths Methods	Maths Methods – 70% Average.
Further Maths	Maths Methods – 50% Average General Mathematics – 60% Average.
Accounting	Accounting Units 1 and/or 2 – 60% average
Chemistry	Maths Methods - 60% Chemistry - 70% Physics – 60%
Physics	Maths Methods – 60% Physics – 70% Chemistry – 60%
Biology	Biology – 60%
Literature	English / Literature – 60% English – 70% (If Literature is the sole English being undertaken in Year 12)

## Appendix A

### LALOR SECONDARY COLLEGE

### VCE EARLY ACCESS - YEAR 10 APPLICATION TO COMPLETE A VCE SUBJECT

Name - \_\_\_\_\_ Home Group \_\_\_\_\_

Subject/s applied for \_\_\_\_\_

#### Semester One Results

Subject ENGLISH	CAT Task 1	CAT Task 2	CAT Task 3	SEMESTER ONE EXAM SCORE	S/N
Other subjects	CAT 1	CAT 2	SEMESTER EXAM SCORE	S/N	
Maths (please indicate the Maths group or set you are currently in). Teacher Name - Group -					
Science					
Humanities					
Language (specify)					
H&PE					
Specialist Subject One Name					
Specialist subject Two Name					

**Requirements for early enrolment in a VCE subject.**

*Students should have **passed all core and specialist subjects at Year 9.***

*In addition, students must achieve **75% or above average in English.***

*In determining whether a student is eligible to enrol in an early VCE study, the following will be taken into consideration.*

VCE Biology – Science 75% or higher average	VCE Economics – Humanities 75% or higher average
VCE Psychology – Science 75% or higher average	VCE Accounting – General Math 75% or higher average or Methods 60% or higher average
VCE Business Management – Humanities 75% or higher average	VCE Legal Studies – Humanities 75% or higher average
VCE Health & Human Development – H&PE 75% or higher average	VCE Visual Communication Design – Teacher Recommendation
VCE Art Making and Exhibiting – Teacher Recommendation	VCE Media - Teacher Recommendation
VCE Physical Education – H&PE 75% or higher average	VCE Theatre Studies – Teacher Recommendation
VCE Environmental Science – Science 75% or higher average	VCE Product Design Technology - Teacher Recommendation
VCE General Mathematics – General Math 75% or Methods 60% or higher average	VCE Modern History – Humanities 75% or higher average
VCE Sociology – Humanities 75% or higher average	VCE Geography – Humanities 75% or higher average
VCE Food Studies – Teacher Recommendation	

**Selected VCE Unit 1&2 subject**

Preference One \_\_\_\_\_

Preference Two \_\_\_\_\_

Reasons for application

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Student Signature \_\_\_\_\_

Parent Name \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

**Senior Sub School Leader or Student Manager to complete;**

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Signature & initials \_\_\_\_\_

Office use only – Sub School Leader/Student Manager comments, teacher feedback & reasons for decision.

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